



## Lincoln Elementary School NOTES FROM THE PRIDE August 29, 2016



**School Supply Drop-off & Ice Cream with the Principal is TOMORROW!** Tuesday, August 30<sup>th</sup>, from 4:00pm – 5:30pm students and their Parents\Guardians are invited to stop by school to meet the teachers and drop off school supplies. Also, please join us from 4:00-5:30pm for Ice Cream with the principal, Mrs. Gennerman, in the Multi-Purpose Room (MPR).

**First day of school for Grades 1 through Grade 4 is Thursday, September 1, 2016.**

**KINDERGARTEN SCHEDULE:** The following is a schedule for attendance to be used by all **kindergarten students** at Lincoln Elementary during the first week of school. This modified class schedule is to help ease your child into the routine of the kindergarten schedule.

**Thursday, September 1<sup>st</sup>**

Group A Students 8:25 A.M.-1:30 P.M.

**Friday, September 2<sup>nd</sup>**

Group B Students 8:25 A.M.-1:30 P.M.

**Tuesday, September 6<sup>th</sup>**

Group A and B Students **Full Day** 8:25 A.M.-3:20 P.M.

**Please be aware, students should not arrive on the school grounds before 8:05 a.m.** and should gather on the playground. Signs will mark the place where each classroom should line up when the bell rings. If there is inclement weather, there will be a smiley face on the door directing students to come inside the building. **Our school day ends at 3:20pm**, please be sure your children know how they are getting home.

**School supplies:** Please label personal items, including sweaters, jackets, sweatshirts, lunch boxes, and backpacks. *A note from a seasoned elementary parent: pack an extra set of clothes in your child's backpack.* When a child spills milk at lunch or finds a puddle at recess, he/she will be able to change into comfortable clothes and comfortably return to class.

**Your copy of the LES Code of Conduct** will be sent home this week in your child's backpack. Please go through the Code of Conduct with your child, sign off on the front page, tear off and send in the signed form with your child to give to his or her homeroom teacher.

## LUNCHROOM SUPERVISORS TUESDAY – THURSDAY NEEDED!

We are looking for Lunchroom Supervisors from 10:50am – 12:35pm. You would be working with all grade levels by assisting the students in the lunchroom, as well as supervise them outside on the playground during lunch recess.

### **This is a paid position!**

If you love working with children this is the job for you!

If you are interested, please call the school office ASAP 262-268-5800.

**Welcome to our new teachers and staff!** We're excited to welcome many new faces to the Lincoln family. In addition to all of the new Early Childhood and Kindergarten students, we're welcoming several new families to our district and the following new staff members:

- Mrs. Beaster - Special Ed. Para
- Mrs. Doherty - Special Ed. Para
- Mrs. Hartwig- 1<sup>st</sup> grade teacher
- Ms. Kloss – Special Ed. Para
- Ms. Richards - Special Ed. Para

**Get your child's day off to a great start with the Breakfast Club!** Beginning Monday, September 12<sup>th</sup>, breakfast will be served in the Multi-Purpose Room before school. A signed, parent permission slip is required for students to participate. Permission slips will be coming home in the backpacks, and we have extra copies in the office. Students should enter the building through the east (office) door after 8 a.m. **Donations of non-perishable breakfast foods are welcome.** For any further questions, please contact Patti Lemkuil, [patti@trafftech.com](mailto:patti@trafftech.com).

**When coming to the school during school hours**, please use the entrance on the east side of the building. You do not have to use the buzzer by the old door. All visitors need to sign-in in the front lobby and wear a visitor badge if they plan to enter the building beyond the office.

**If your child needs to leave during the school day:** For the safety of your child, he or she must be signed out in the office prior to leaving the building and signed back in when returning.

**Lincoln Elementary “Parent Ed Camp” will be Thursday, September 22<sup>nd</sup> from 5:30pm-7:30pm. More information will be coming to you soon regarding this important event.**

**Student Absences:** School district policy requires parents to contact the school each day a student misses school. To report an absence, call the attendance line at **262-268-5801** before 9:00 a.m. If your child is arriving late for school, please call the office or send a note. Students who are tardy must report to the office before going to their classrooms. For extended, planned absences from school, please pick up a pre-excused absence form in the office.

**MEDICATION:** For the safety of your child, both prescription and over-the-counter medication must be kept in the school health room. It must be kept in the original containers and a medication form must be on file before it will be dispensed. Forms are available in the office and on our web site under the Parent Resources tab. (Note that

the prescription medication form requires a doctor's signature.) Please be sure to contact the office if your child develops any health concerns during the school year or takes any prescription medication on a regular basis (even if it is taken outside of school hours).

**Get Involved!** The PALS at Lincoln are always looking for parent ideas and volunteers! Check out their new website <http://www.lespals.org/>. Feel free to contact PALS at [lincolnpals50@gmail.com](mailto:lincolnpals50@gmail.com) with any ideas or concerns you may have.

**Information about weather-related school closings** or delays is available on the school closing hotline, 262-268-6066, on the school district website, [www.pwssd.k12.wi.us](http://www.pwssd.k12.wi.us), and on local radio and television stations.

**Check out the Community Events page on the PWSSD's website.** You will find lots of information about a variety of fun activities for the youth in our community. All you have to do is log on to: [www.pwssd.k12.wi.us/communityevents](http://www.pwssd.k12.wi.us/communityevents).

**Lincoln Elementary Information:**

Phone: 262-268-5800

Attendance Line: 262-268-5801

Fax: 262-268-5820

School Closing Hotline: 262-268-6066

**Lunch & Recess Time**

<b>Grade</b>	<b>Lunch Time</b>	<b>Recess</b>
<b>4<sup>th</sup></b>	<b>11:10-11:30</b>	<b>11:35-11:55</b>
<b>3<sup>rd</sup></b>	<b>11:15-11:35</b>	<b>11:35-11:55</b>
<b>2<sup>nd</sup></b>	<b>11:30-11:50</b>	<b>11:05-11:25</b>
<b>1<sup>st</sup></b>	<b>11:35-11:55</b>	<b>11:05-11:25</b>
<b>Kindergarten</b>	<b>11:50-12:10</b>	<b>12:15-12:35</b>

**For Lincoln School information and extra copies of fliers and forms, go to [www.pwssd.k12.wi.us](http://www.pwssd.k12.wi.us). Under the "Our Schools" tab, choose "Lincoln Elementary."**

## **CALENDAR**

**Tuesday, August 30**

**Wednesday, August 31**

**Thursday, September 1**

**Friday, September 2**

**Monday, September 5**

**Tuesday, September 6**

**Wednesday, September 7**

**Thursday, September 8**

**Wednesday, September 21**

**Thursday, September 22**

**Friday, September 23**

**Tuesday, September 27**

**Supply Drop-off 4-5:30pm**

**All Staff Training & Prep**

**First day of school, Kindergarten Group A only  
until 1:30pm**

**First day of school, Kindergarten Group B only  
until 1:30pm**

**Labor Day – NO SCHOOL**

**Kindergarten Groups A & B all day**

**Opening Day Assembly**

**Early Childhood First Day, LES Morning Boot  
Camp**

**PALS Meeting 6:30pm**

**Picture Day**

**Parent Ed Camp 5:30pm-7:30pm**

**NO SCHOOL – Professional Development Day**

**Community Dining Out Day at Tello's**

The Port Washington-Saukville School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: Director of Special Services, Port Washington-Saukville School District, 100 W. Monroe Street, Port Washington, WI 53074, [Duane.Woelfel@pwssd.k12.wi.us](mailto:Duane.Woelfel@pwssd.k12.wi.us).