

SUPERINTENDENT'S UPDATE

Welcome Back edition

PWSSD Employee Newsletter

August 2016

2016-17 School Year Planning

It is almost here - the beginning of the 2016-17 school year! The start of each new school year is always exciting and energizing. I want to thank everyone for helping make this a very special place for our students and families as we make a positive impact on the lives of our youth every day. I am starting my seventeenth year with you, and I am looking forward to the years ahead as we work through our construction project and increase opportunities for the students. I feel very blessed to be a part of our school district and communities, and to work with such a wonderful group of people. Let's have another great school year with our students!

Opening Day - Thursday, August 25th

Our opening day is Thursday, August 25th beginning at 7:00 a.m. with a continental breakfast, the program starting at 7:30 a.m. in the high school auditorium as we focus on student mental health. **All staff members are expected to attend the opening morning session and join everyone for lunch.** Lunch will provide another excellent social opportunity for us to continue getting off to a wonderful start.

School Calendars

The 2016-17 Year-at-a-Glance school calendar is attached. The [Year-at-a-Glance](#) calendar and [Month-by-Month](#) calendars are both accessible from the front page of our school district website. The [Personal Leave Exclusion Dates](#) list is also attached.



"Every single day, every moment of the day, every child is better off because of his/her interactions with every staff member."

- Dr. Michael Weber



We have a special place herel

In This Issue:

- Opening Day Schedule
- Year-at-a-Glance Calendar
- Personal Leave Exclusion Dates List
- New Staff Member List
- New Staff Orientation & Training Schedule
- Construction Update
- School Board Update
- Mobile Office Schedule



We hire the best of the best!

Vacancies

We are presently interviewing applicants for paraprofessional positions throughout the district.

We are in need of part-time 2nd shift cleaning custodians at the middle school and elementary schools. Also, we are always in need of substitute teachers and substitute paraprofessionals.

If you know of someone who may be interested in applying for one of our current vacancies, please refer them to the employment page of our district website.

Welcome New Staff Members!

We welcome 14 new staff members who are joining our team. They come to us with a considerable amount of experience and expertise. They are all personable, upbeat, and genuinely care about kids. You will enjoy working with them.

Joanna Bannon

Building Principal
Dunwiddie Elementary School

Todd Belohlav

2nd Shift Building Head Custodian
Thomas Jefferson Middle School

Cassie Braam

Special Education/EBD Teacher
Thomas Jefferson Middle School

Lori Bruno

School Psychologist
Thomas Jefferson Middle School

Chris Clouthier

Instrumental Music Teacher
Port Washington High School

Andrea Hartwig

First Grade Teacher
Lincoln Elementary School

Jeanne Kasza

Spanish Teacher
Port Washington High School

Eric Liebergen

7th Grade Math/Social Studies Teacher
Thomas Jefferson Middle School

Kerry O'Brien

Science Teacher
Port Washington High School

Karry Russell

Attendance/Athletic Secretary
Port Washington High School

Jeff Schroeder

Maintenance Custodian
Port Washington High School

Ashley Stemmeler

1st Grade Teacher
Dunwiddie Elementary School

Steve Sukawaty

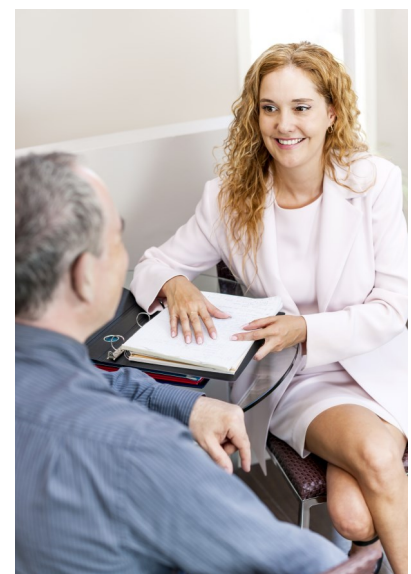
Building Principal
Thomas Jefferson Middle School

Leah VanMinsel

Tech. Ed. Teacher
Thomas Jefferson Middle School

New Staff Orientation

New staff members will begin their orientation sessions on Tuesday, August 16th. The new staff orientation schedule is included in this welcome back packet. Thank you to our present staff for volunteering to be mentors. Your support is critical for the success of those new to the district.





Top: Port Washington High School

Bottom: Dunwiddie Elementary School

Partial Renderings

Referendum Tax Impact

The bid results came in within the referendum amount, with a \$1.6 million contingency to be used for the duration of the project.

During the School Board budget hearing in June, it was determined that the referendum tax levy amount is projected to be as planned, with the overall school budget tax levy increase less than 1% at 0.47%, and the mil rate is estimated to drop slightly from \$10.50 to \$10.39.

Construction Update

Throughout the summer, the construction at Dunwiddie Elementary School and the High School has been in full swing. The School Board and I would like to thank everyone for their flexibility and understanding as we begin school amidst construction of the new addition at Dunwiddie and the High School remodeling and new additions.

Principals Eric Burke and Joanna Bannon are doing an excellent job of planning and organizing instructional spaces for the beginning of the school year. In addition, several custodians, teachers, and student workers have been instrumental in moving equipment, organizing, and providing support to keep the project moving forward.

Each day of construction, we get closer to the finished projects at both buildings. It's amazing how quickly things change. We are on target to complete the Dunwiddie Elementary School project at the end of December 2015, and the new high school academic wing by the beginning of next school year, with the entire high school project being completed in the Fall of 2019.

Thank you for your patience and flexibility in educating the students as the school year begins. It is an exciting time, and the future is bright for our school district, the communities we serve, and present and future generations of students.

School Board Update

In addition to the usual School Board meetings and committee work, Board members will be working with James Heller of Heller Consulting to assist them in reviewing our overall District vision, mission, and goals. The Board is especially interested in analyzing our beliefs about education and the school district, along with establishing the why/purpose of educating children. Their first joint planning session with the Administrative Council is scheduled for September 19, 2016 beginning at 5:30 p.m. This is an open meeting, so you are welcome to join us.

As you may be aware, the Board receives weekly updates called the Board Bulletin. The Board Bulletin has been a very useful tool in communicating many of the activities taking place in the school district, preparing for upcoming Board meetings, and outlining political issues that may affect our school district. In addition, the Board will now be receiving quick updates. These are called quick notes, and they are intended to be read in 30 seconds to accommodate very busy people's schedules and still provide useful information. We just started this process two weeks ago, and the Board members have appreciated the quick notes information.

The Board continues to be extremely active with the construction project to help make the end result the very best possible for our students and communities. Finally, all the Board members thank you for being here and helping to make this a very special place for students to grow and develop into successful adults. Thank you.

Building Visits (Mobile Offices)

I will again schedule formal building visits to spend quality time in each one of the buildings talking with students and making myself available to staff members. I believe it is important that every student know their superintendent, and that I have an opportunity to observe first-hand the wonderful teaching and learning taking place in each building.

- | | | |
|-----------------------------------------------|---------------------------------------|-------------------------|
| • Wednesday, September 7th | Lincoln Elementary School | 10:00-11:30 a.m. |
| • Thursday, September 8th | Thomas Jefferson Middle School | 10:00-11:30 a.m. |
| • Wednesday, September 14th | Dunwiddie Elementary School | 10:30 a.m.-noon |
| • Wednesday, September 21st | Port Washington High School | 10:00-11:30 a.m. |
| • Tuesday September 27th | Saukville Elementary School | 10:00-11:30 a.m. |



Superintendent's Office

262-268-6005

Please call or e-mail the Superintendent's Office if you have questions or would like additional information on any of the items covered in this newsletter.

Dr. Michael Weber
Superintendent of Schools
Michael.Weber@pwssd.k12.wi.us

Heidi Belohlav
Executive Assistant to the Superintendent
Heidi.Belohlav@pwssd.k12.wi.us

We educate all children to reach their greatest potential.



Port Washington-Sauville School District
2016-2017 OPENING DAY SCHEDULE
Thursday, August 25, 2016

7:00 am	Sign-in and Continental Breakfast
7:35–7:50 am	Welcome – Board President Carey Gremminger
7:50–8:10 am	Welcome to the New School Year! – Dr. Michael Weber
8:10–8:45 am	Introduction of New Staff 25 Year Awards Remarks from Nathan Ugoretz Super Sub Awards
8:45–9:15 am	Cross-Cultures with Japanese students at Concordia University
9:15–9:45 am	Informative Updates <ul style="list-style-type: none">• District goals and professional development• Construction project and timeline
9:45–10:00 am	Break
10:00–11:30 am	 Mental Health Keynote Speaker – Dr. Richard Van Acker <i>“Preventing and Managing the Challenging Behavior often associated with Mental Health Disorders”</i>
11:30 am	Concluding Remarks – Dr. Michael Weber
11:30-12:30	Lunch (provided – High School Cafeteria)
Roundtable Discussions with Dr. Van Acker (by building-level)	
12:45-1:30 pm	Elementary School Staff – report to PWHS Little Theater
1:45-2:30 pm	High School Staff – report to PWHS Little Theater
2:45-3:30 pm	Middle School Staff – report to TJMS Library

HAVE A GREAT YEAR!



2016-17 Opening Sessions

FRIDAY, AUGUST 26, 2016

Building-wide professional development and grade level or department planning sessions.
Individual building schedules will be sent from the principals.

11:00 am – 1:30 pm **All K-12 Special Education Staff** meeting in the High School Little Theater

TUESDAY, AUGUST 30, 2016

7:30 am – 3:30 pm **All Staff Preparation and Planning Time** – In Your Building/Classroom

WEDNESDAY, AUGUST 31, 2016

Building-wide professional development and grade level or department planning sessions.
Individual building schedules will be sent from the principals.





Port Washington-Saukville School District

2016–17 Calendar

Updated 3/02/16

AUGUST 2016						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER 2016						
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OCTOBER 2016						
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30	31					

NOVEMBER 2016						
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DECEMBER 2016						
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JANUARY 2017						
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29	30	31				

FEBRUARY 2017						
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26	27	28				

MARCH 2017						
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APRIL 2017						
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MAY 2017						
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28	29	30	31			

JUNE 2017						
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25	26	27	28	29	30	

JULY 2017						
S	M	T	W	T	F	S
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23	24	25	26	27	28	29
30	31					

School Closed / Holidays

Labor Day: September 5

Thanksgiving break: November 23 – 25

Winter break: December 22 – January 2

Spring break: April 10 – 14

Memorial Day: May 29

Staff Development / Prep-Records

No school for students: September 23, January 20, February 10, March 3

Half day for students: October 11, November 4, November 22, March 24, April 25

Two additional days of professional development/curriculum required for all professional staff during the month of June

Other Important Dates to Note

First day of school: September 1

Second semester begins: January 23

Last day of school: June 2 (half day for students)

High school graduation: June 4

The detailed month-by-month PWSSD calendar is available on the District website at www.pwssd.k12.wi.us

Port Washington-Saukville School District

PERSONAL LEAVE EXCLUSION DATES

2016-2017

The following list of dates are those which cannot be considered for personal leave approval during the 2016-2017 school year.

Thursday, August 25, 2016
Friday, August 26, 2016
Tuesday, August 30, 2016
Wednesday, August 31, 2016

Thursday, September 1, 2016
Friday, September 2, 2016
Tuesday, September 6, 2016
Friday, September 23, 2016

Tuesday, October 11, 2016

Friday, November 4, 2016
Tuesday, November 22, 2016
Monday, November 28, 2016

Wednesday, December 21, 2016

Tuesday, January 3, 2017
Friday, January 20, 2017

Friday, February 10, 2017

Thursday, March 2, 2017
Friday, March 24, 2017

Friday, April 7, 2017
Monday, April 17, 2017
Tuesday, April 25, 2017

Friday, May 26, 2017
Tuesday, May 30, 2017

Friday, June 2, 2017

The use of personal leave from May 1st through the end of the school year is highly discouraged unless absolutely necessary. Approval will be at the sole discretion of the principal or supervisor, and only if adequate substitutes are available.

New Teacher (and Mentor) Training Schedule

Welcome to the Port Washington-Saukville School District

Tuesday, August 16, 2016

New Teacher Agenda

7:45 A.M. - 8:00 A.M.

Continental Breakfast

Location: District Office, 100 W. Monroe St., Port Washington

8:00 A.M. - 8:15 A.M.

Welcome and Introductions

Dr. Michael Weber, Superintendent

8:15 A.M. - 9:30 A.M.

Training: "Attitude Makes the Difference"

Presented by: Dr. Michael Weber, Superintendent

9:30 A.M. - 9:45 A.M.

Break

9:45 A.M. - 10:15 A.M.

Introduction to School Services

Presented by: Duane Woelfel, Director of Special Services

10:15 A.M. - 11:15 A.M.

Use and Misuse of Email

Presented by: Jane Gennerman, LES Principal

Presentation prepared by: Dr. Michael Weber, Superintendent

11:15 A.M. - 11:30 A.M.

Drive Time to Port Washington State Bank for Lunch?

11:30 A.M. - 12:30 P.M.

Lunch with Mentors and Administrators

Location: Port Washington State Bank, 206 North Franklin Street, Port Washington

12:30 - 2:00 P.M.

Visit the Explorium with Mentors to Get to Know One Another

2:00 P.M. - 3:30 P.M.

Time to Discuss School Related Items with Mentors

Tour the School Buildings and Ask Questions (if Cleaning Schedule Permits)

Review Mentor Checklists

Introduce New Staff Member to Specific Curriculum

Mentor Agenda

10:15 A.M. - 11:30 A.M.

Mentor Training and Brainstorming Session

Presented by: Chris Surfus, Director of Instruction; Kristin Redig, LES 3rd Grade Teacher, and Elyse Bichler, LES 4th Grade Teacher

Location: PWHS Library/Computer Lab

11:30 A.M. - 12:30 P.M.

Lunch with New Teachers and Administrators

Location: Port Washington State Bank

12:30 P.M. - 3:30 P.M.

Visit the Explorium with New Teachers then Tour the Buildings (if possible), Review Mentor Checklists, and Discuss Specific Curriculum

Wednesday, August 17, 2016

New Teacher Agenda

8:00 A.M. - 8:15 A.M.

Continental Breakfast

Location: PWHS Library

8:15 A.M. - 8:30 A.M.

Union Presentation

Location: PWHS Library

Presented by: Nathan Ugoretz and Emily O'Brien, Port Washington-Saukville Education Association

8:30 A.M. - 9:30 A.M.

Professional Learning Communities (PLC) Overview & Information from our District Data Coordinator

Location: PWHS Library

Presented by: Eric Burke, PWHS Principal and Chad Brakke, SES Principal and DAC

9:30 A.M. - 9:45 A.M.

Break

9:45 A.M. - 11:45 A.M.

Benefits Presentation - FOR TEACHING STAFF

****Please Bring Your Social Security Card and Driver's License or Valid**

Passport.

You will also need to bring either a voided check or statement from your bank with the bank's routing number and your account number.**

Location: PWHS Library

Presented by: Joan Meyer, Payroll and Accounts Supervisor

11:45 A.M. - 1:00 P.M.

Lunch on Your Own

1:00 P.M. - 2:00 P.M.

Child Abuse and Neglect

Location: PWHS Library

Presented by: Kim Quam, PWSSD Social Worker, Department of Human Services and Angela Howard, Department of Human Services

2:00 P.M. - 2:15 P.M.

Break

2:15 P.M. - 3:30 P.M.

Technology Training (Including Simple Email Tips)

Location: PWHS Library

Presented by: Debbi Depies and Brian Ryer from Technology Services

3:30 P.M.

Dismissal (or Continue with Technology Training if You Would Like To)

Thursday, August 18, 2016

New Teacher Agenda

7:45 A.M. - 8:00 A.M.

Continental Breakfast

Location: PWHS Library

8:00 A.M. - 9:30 A.M.

PWSSD Multi-Tier System of Supports (RtI, PBIS, Mental Health) with An Introduction to eduClimber, STAR, and Onet

Location: PWHS Library/Computer Lab

Presented by: Danielle Brown, SES School Psychologist, Caitlin Zozakiewicz, DES School Psychologist, Jen Eason, PWHS School Psychologist, and Elyse Bichler, LES 3rd Grade Teacher & District Data Team Member

9:30 A.M. - 9:45 A.M.

Question and Answer Session

Location: PWHS Library/Computer Lab

9:45 A.M. - 10:00 A.M.

Break

10:00 A.M. - 11:00 A.M.

Educator Effectiveness

Location: PWHS Library/Computer Lab

Presented by: Chris Surfus, Director of Instruction

11:00 A.M. - 12:30 P.M.

Lunch on Your Own

12:30 P.M. - 1:15 P.M.

School Safety Training

Location: PWHS Library

Presented by: The Port Washington Police Department

1:15 P.M. - 2:30 P.M.

Technology Training K- 4 (SMARTBoard & iPads) and 5-12 (Chromebooks & Haiku)

Location: PWHS Library

Presented by: Julie Barnes, SES Teacher (Beginner SMARTBoard/iPads); Maria Garbish, DES Teacher (Intermediate SMARTBoard/iPads); Andrea Dimmer and Laura Lauderback, District Librarians (Chromebooks and Haiku for Grades 5-12)

2:30 P.M. - 3:00 P.M.

Time to Use the SMARTBoard, iPads, and Chromebooks with Individual Support

(Julia, Maria, Andrea, and Laura will be available to assist you during this time.)

3:00 P.M. - 3:30 P.M.
Support)

Dismissal (or You May Stay with Trainers if You Need More Time and

Friday, August 19, 2016

**Full Day of Classroom Preparation at Individual Schools
(If Cleaning Schedule Permits)**

Thursday, August 25, 2016

All Staff Schedule

7:00 A.M.	Sign-In and Continental Breakfast
7:35 A.M. - 7:50 A.M.	Welcome <i>Board President Carey Gremminger</i>
7:50 A.M. - 8:10 A.M.	Welcome to the New School Year! <i>Dr. Michael Weber, Superintendent</i>
8:10 A.M. - 8:45 A.M.	Introduction of New Staff 25 Year Awards Remarks from Nathan Ugoretz Super Sub Awards
8:45 A.M. - 9:15 A.M.	Cross-Cultures with Japanese Students at Concordia University
9:15 A.M. - 9:45 A.M.	Informative Updates <i>District Goals and Professional Development</i> <i>Construction Project and Timeline</i>
9:45 A.M. - 10:00 A.M.	Break
10:00 A.M. - 11:30 A.M.	Mental Health Keynote Speaker <i>"Preventing and Managing the Challenging Behavior often associated with Mental Health Disorders"</i> <i>Dr. Richard Van Acker</i>
11:30 A.M.	Concluding Remarks <i>Dr. Michael Weber, Superintendent</i>
11:30 A.M. - 12:30 P.M.	Lunch <i>(Provided in the High School Cafeteria)</i>
Roundtable Discussions with Dr. Van Acker (by building level)	
12:30 P.M. - 1:15 P.M.	Elementary School Staff - Report to the PWHS Little Theater
1:30 P.M. - 2:15 P.M.	High School Staff - Report to the PWHS Little Theater
2:30 P.M. - 3:15 P.M.	Middle School Staff - Report to TJMS Library

Individual Staff Meetings for your School may also be Scheduled in the Afternoon
(Your Building Administrator will send out an Agenda for this Meeting)

Friday, August 26, 2016, Tuesday, August 30, 2016 and Wednesday, August 31, 2016

District-wide or building-wide professional development and/or meetings in assigned buildings. A detailed agenda will be available through email and a paper copy will be provided during your training.

**** Please go to the District Office on Tuesday, August 30, between 1:00 - 3:00 P.M., to have your T.B. Skin Test****

When should we have the test and when should we have it read?

New Teacher (and Mentor) Training Schedule

Welcome to the Port Washington-Saukville School District

We have discovered that new staff members are much more successful as a result of the school district's orientation training and mentor program. Therefore, the following training dates are **required** of all new staff members.

PLEASE NOTE: The location of the training sessions may change due to scheduling conflicts. Be sure to check the reminder that will be sent to you prior to each meeting to verify the location.

Monday, September 12, 2016

- 5:00 P.M. - 6:00 P.M. **Social Reception with the Board of Education (Spouse and/or Guest Invited)**
Expected Apparel: Business Casual - No Shorts, Jeans, or T-Shirts
Location: District Office Parking Lot
- 6:00 P.M. **School Board Meeting**
Location: District Office

Note: You are free to leave after being introduced at the beginning of the regular Board meeting.

Monday, October 10, 2016

- 3:45 P.M. - 5:15 P.M. **"Referrals for Diagnosis and Confidentiality"**
Presented by: Danielle Brown, SES School Psychologist
Location: Saukville Elementary School Library

Monday, October 24, 2016 **(OPTIONAL)**

- 3:45 P.M. - 5:15 P.M. **PDP Question and Answer Session (Only for those teachers who need to complete a PDP for licensure purposes)**
Presented by: PWSSD PDP Teachers and Jane Gennerman, LES Principal
Location: Lincoln Elementary School Library

Monday, November 14, 2016

- 3:45 P.M. - 5:15 P.M. **"Curriculum and TAG"**
Presented by: Chris Surfus, Director of Instruction

Location: Lincoln Elementary School Library/Computer Lab

Monday, December 12, 2016

3:45 P.M. - 5:15 P.M.

"Data Analysis to Improve Student Learning"

Presented by: District Data Team Members

Location: Lincoln Elementary School Library/Computer Lab

Monday, January 9, 2017

3:45 P.M. - 5:15 P.M.

"Working with Students on the Autism Spectrum"

Presented by: District Autism Team - Kourtney Wojcik, Patty Krueger, Laura Didier, Sabrina Jerome, and Jen Peer

Location: Dunwiddie Elementary School - Room #107

Monday, February 13, 2017

3:45 P.M. - 5:15 P.M.

"PLC Overview"

Presented by: Liz Ferger, TJMS Assistant Principal

Location: TJMS Library

Monday, March 13, 2017

3:45 P.M. - 5:15 P.M.

"Mental Health - How to Support Your Students"

Presented by: Susie Michel and Jerry Pittz, TJMS Guidance Counselors

Lori Bruno, TJMS School Psychologist, and Jen Eason, PWHS School Psychologist

Location: TJMS Library

Monday, April 3, 2017

(OPTIONAL)

3:45 P.M. - 5:15 P.M.

Educator Effectiveness Question and Answer Support Session

Presented by: Chris Surfus, Director of Instruction and Jane Gennerman, LES Principal

Location: Lincoln Elementary School Computer Lab

Monday, May 1, 2017

(OPTIONAL)

5:00 P.M.

District Retirement/New Teacher Recognition Dinner (Location: TBD)